

Dear Music Students & Parents,

Welcome to Papillon Music Teaching Studio 2018! Learning music can be one of the highlights of life, it is my privilege to be your guide, coach and encourager this year. The following are a few guidelines to my studio, and I will address any queries you may have.

### GETTING ORGANIZED:

Please bring your own **WATER BOTTLE** to the lesson.

The best way to be prepared is to keep a **MUSIC BAG** with all your current music books in it, including your theory/music workbook and music diary.

I generally type all **LESSON NOTES** and email them at the end of the lesson. You may also like to record the lesson, this is for private use only and not to be shared in any way.

To assist with establishing & maintaining the daily routine of practice, I recommend keeping a week-to-a-page **2018 MUSIC DIARY**. This can be as detailed or simple as you like. Bring the diary to class where you can write reminders on things to prepare for the following lesson.

Younger students usually find a **STICKER REWARD SYSTEM** motivational. Start with an agreed minimum time and number of non-negotiable practice days; give a bigger reward for increased effort/achievement. Only give the reward if the practice-goal is done!

*Just an aside, I deeply admire all parents for this most challenging of roles. I believe insisting on discipline & commitment to your child's goals instils real character growth & shows true love of lasting quality. It's so easy to quit; what is great is to persevere through hardship.*

With busy schedules, it is helpful to set your phone with an **ALARM REMINDER** a few hours before the class. This is especially useful if you have had to change your lesson time; in this case I generally text reminders on the day.

### STUDIO ETIQUETTE;

I aim to have a creative and enjoyable learning environment with a sense of mutual respect. I appreciate parents supervising siblings who are attending to assist with maximum focus for the student learning.

I really appreciate notification if students are sick. It's best to let me know a few days ahead if you suspect they might not be well for their lesson.

Friendships outside the teaching studio are not conducive to the students' progress. Please know this is not a personal in any way. Obviously, a lot of my students live close by, and a friendly chat, occasional cup of tea or walk in the park is still fine!

### STUDIO LESSON TIMES AVAILABLE;

My teaching times and days are as follows;

**Monday to Thursday 2pm – 8pm**

**Saturday 1:30pm – 6pm**

*I do not teach on Friday or Sunday. I do not teach on Saturday mornings.*

If you are the first student of the day, please wait outside until the start of lesson time. If you need to come early because of school/traffic, please notify me to make sure I am home.

### MAKE-UP LESSONS:

Please note that all lessons require a MINIMUM of 24hrs cancellation, STRICTLY NO MAKE-UP LESSONS IF CANCELLED ON THE DAY. Make-up classes are subject to my ability to swap with another student, it is not possible to defer lessons to the holidays or the following term.

Please inform me as early as possible if you will be going away and I will arrange make-up lessons within the term. If I am unwell, I will always make-up the missed classes.

### FEES 2018:

During 2017 I started Taubman Method piano lessons, as well as participating in ongoing online training through an International Piano Teachers course called 'The Inner Circle'. Other ventures including launching a website & starting Popillons community pop singing groups. I also regularly purchase resources to enhance my teaching. I participate in Pedagogy workshops, masterclasses and conferences interstate whenever possible.

**\$80 per hour. PREPAID FOR FULL TERM = \$75 per/lesson**

**\$60 per 45 minutes. PREPAID FOR FULL TERM = \$55 per/lesson**

**\$40 per 30 minutes. PREPAID FOR FULL TERM = \$37:50 per/lesson**

- *Shorter terms of five weeks are offered to busy adults at full price.*

Most students have found online payments the easiest. Please forward me a receipt from the bank after paying online, detailing your name and the period paid (i.e.; Jones term 1 first half).

Payment for lessons at the discounted rate is to be made **BEFORE THE COMMENCEMENT OF TERM**. If you need to organise later payment, please email or text to notify me prior to the start of term.

Commitment to the whole school term is understood at the commencement of studies. If lessons are terminated mid-term, payment for complete term is still required (as with most courses of study). Please communicate any problems to me to avoid this situation.

Students reserve lesson times for the following term. If you withdraw from your booking less than a fortnight before commencement of term, a one-off payment of \$100 is required. It is often difficult for me to fill a space once the term has started. Please notify me at your earliest convenience if you will not be proceeding to the following term. Thank you.

First Term 2018 is **ELEVEN WEEKS**; Monday 30<sup>th</sup> January – Saturday 14<sup>th</sup> April

Second Term 2018 is **NINE WEEKS**; Monday 30<sup>th</sup> April – Saturday 30<sup>th</sup> June

Third Term 2018 is **TEN WEEKS**; Monday 16<sup>th</sup> July – Saturday 22<sup>nd</sup> September

Fourth Term 2018 is **TEN WEEKS**; Monday 8<sup>th</sup> October – Saturday 15<sup>th</sup> Decem.

#### SOCIAL MEDIA:

As most of you know, I had the unfortunate experience of being cyber-bullied because of my Christian faith. This is why I changed my name to Gioi (pronounced 'Joy').

With over 25 years private teaching experience, my studio has always grown through word of mouth. I greatly appreciate all recommendations, and always endeavour to tailor my instruction to the individual needs.

*May your days be filled with joyful music and peaceful hearts of great courage and sense of good purpose.*

*Happy practicing! Gioi xo*